

## PETITION TO TAKE THE UNITY COLLEGE DESIGNED EXAMINATION FOR CREDIT

Unity College Designed Examination for Credit (UCDEC), Unity's own test out program, allows matriculated students to petition a faculty member to take an exam for credit in a course regularly offered by the college based upon past experience or self-directed study. The decision to allow a student to attempt a UCDEC rests solely with the faculty member being petitioned. The faculty member signing a UCDEC petition must be one who is currently or has previously taught that course. Due to their nature, some courses may not be available for UCDEC.

Students currently or previously enrolled in a course may not test out of that course. Students may attempt an exam for credit in an individual course only once. UCDEC credits are subject to transfer credit limitations.

To gain UCDEC credit, a student must submit the UCDEC petition, signed by the cooperating instructor and the Center Director, to the registrar's office at least 48 hours before the exam is scheduled to be given. A fee of \$100 will be charged for the examination.

Upon the successful completion of the UCDEC, the student is awarded credit for the course. UCDEC credits are granted on a satisfactory/unsatisfactory basis only, and do not effect a student's grade point average.

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Student's Name

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Date

***Course in which the UCDEC will be taken:***

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*In your own words, describe your experience or background which you feel will enable you to pass an examination on the above course.*

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I have read and discussed the above statement and recommend that the above named student be allowed to take the UCDEC as described in the above paragraph. Upon completion of the UCDEC, the grade will be submitted to the Registrar in writing.

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Date

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Signature of Instructor

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Date

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Signature of Center Director