

Your Name	Kristen Allore
Email	kristen@newpondfarm.org
Job Title	Alternate Director
Agency	New Pond Farm Education Center
web address	www.newpondfarm.org
Closing Date	May 31st, 2012
Job Description	<p>Position Description: New Pond Farm is a non-profit environmental education center and working farm located on 102-acres in rural West Redding, CT, about one hour north of New York City. New Pond Farm offers a residential summer camp for inner-city youth from CT and day camp for local children. The camp works with children 8-12 years old, and consists of three 10-day sessions, totaling eight weeks of employment. Established in 1985, our summer camp has given hundreds of inner-city children a taste of life in the country, and a chance to live, work and play on the farm for 10 days along side children who have grown up in the area. Our camp is small and personal (8 inner-city youth and 8 area children per session) which allows our four summer camp staff to have a positive impact on our campers. As a summer camp alternate director, you will enjoy living and working on a beautiful working farm. Facilities include a bunkhouse/Learning Center with accommodations for the campers and counselors, a full kitchen, bathrooms with showers, laundry facilities, a classroom and meeting areas. Daily activities include natural science lessons, hiking, gardening/farming, swimming, arts and crafts, games and much more. Qualifications: Applicants must be at least 21 years of age. Already served one summer as Camp Director or 16 weeks of documented supervisory/administrative experience in an organized camp setting. Successful applicants are experienced working with children of different backgrounds and ages, have a love of the outdoors, are patient, team oriented and creative. Our inner-city campers come from challenging backgrounds, and for some, it is their first extended stay away from home. Responsibilities include assisting the Director in the training and supervising of (2-3) counselors, providing assistance to the campers and staff, act as first responder to all emergencies, weekly reports to Camp Director on camp, assist with paperwork in compliance with state license, meet with state and local inspectors during season to review paperwork, oversee camper write-ups, create three session newsletters and overall programming. Camp is Alcohol, Drug and Smoke free. Additional Preferred Qualifications: Certifications in ARC Life guarding, CPR, First Aid, Medication Administration, valid drivers license. Application deadline: May 31st, 2012 Arrive at camp: Sunday, July 1 Camp Start - Friday, July 6th Camp End - Sunday, August 12th (All staff must depart by Wednesday, August 15th) To apply, please send a cover letter and resume to: Kristen Allore New Pond Farm PO Box 116 West Redding, CT 06896 Or Kristen@newpondfarm.org Visit www.newpondfarm.org for more information on our organization.</p>

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