

Application for Employment

An Equal Opportunity Employer



Office of Human Resources
90 Quaker Hill Road
Unity, ME 04988
(207) 948-3131
www.unity.edu

Please complete all sections, even if attaching a resume

PART I- Applicant Information (please print)

Last Name _____ First _____ MI _____

Address (Street or P.O., City, ST, Zip) _____

Home Phone(____) _____ Position(s) applying for _____

Other Phone(____) _____ I prefer to work Casual/Relief (as needed) Part-time Full-time

Have you worked for Unity College in the past? yes no E-Mail Address: _____

Do you have relatives working for Unity College? no yes, Name of Relative _____

Are you eligible to be lawfully employed in the United States? yes no (proof of citizenship of immigration status is required upon employment)

How did you hear about this position? Newspaper Website Radio TV Other _____

Referred By _____

Date available for employment _____ Salary expectation _____

Have you ever been convicted of a crime, or pled guilty, "nolo", or no contest? no yes Please list approximate date, nature of offense, location, status, and penalty _____

Is there criminal action currently pending against you? no yes Please list approximate date, nature of offense, location, status, and penalty _____

PART II- Education

NAME	CITY, STATE	GRADUATED	DEGREE TYPE
HIGH SCHOOL		<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> Diploma <input type="checkbox"/> GED
HIGHER EDUCATION		<input type="checkbox"/> yes <input type="checkbox"/> no	
HIGHER EDUCATION		<input type="checkbox"/> yes <input type="checkbox"/> no	

Professional License: _____ Date first received _____

Certifications: _____

Please attach a copy of professional license and certifications.

PART III- Employment History/Work References (please fill out completely)

Employer	Dates of employment (mo/yr) From: _____ To: _____	
Address	Phone (_____) _____	
Title/duties		
Name and title of last supervisor		
Reason for leaving	Final rate of pay	

