



FERPA Student Information Waiver Form

In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended, the College will not release academic, financial, or student record information to individuals outside the College unless written permission is given by the student. Under certain circumstances, FERPA does permit the release of student records without prior consent. Information on these exceptions is available in the Student Handbook and from the Registrar's Office.

I, _____, authorize any official representative of Unity College to
Student Name
provide information contained in the records listed below upon either verbal or written request to the following individual(s).

Check the type of records that may be released:

| Record Type | Description |
|-----------------------------------|---|
| All Records | ALL academic and financial records listed below |
| Academic Records and Registration | Includes current term registration, enrollment status, courses taken, midterm and final grades, GPA, academic progress, honors, student conduct and transfer credit awarded |
| Financial Aid and Billing | Includes tuition and fee balances, financial holds, payment plans, FAFSA information, loan disbursement, institutional and federal aid |
| Student Conduct | Includes student conduct records and residence life records |

Individual(s) to whom information can be released:

| | | |
|--------------------------|--|--|
| Name(s): | | |
| Relationship to student: | | |
| Phone: | | |
| Email: | | |
| Address: | | |

- I authorize Unity College to send automatic Midterm and Final Grade reports by email to the individual(s) above. *(Must indicate authorization for All records or Academic records)*

Student Signature

Date

Completed release forms will remain in effect **permanently** unless revoked, in writing, by the student.